



Proposal Evaluation Criteria.

The representatives of the Northern RI Collaborative will evaluate proposals and select a vendor(s) based on a combination of the following factors:

- Cost of components.
- Warranties proposed
- Quality of references from past and present customers of the firm on projects such as we are requesting.
- Availability to provide no cost recycling of outdated or deemed non functional equipment (included but not limited to towers, desktops, monitors, printers general computer accessories)
- Availability to provide on site installation services (price of said services to be negotiated separate and distinct of this RFP)

Requirements and Format of the Proposal.

Proposals responding to this RFP shall be organized and presented as outlined below.

Part 1 – Letter of Transmittal

Part 1 of the proposal is to be a letter of transmittal signed by an individual authorized to bind the company contractually. It should:

- Briefly and concisely identify the services offered in the proposal.
- State that the proposal will remain in effect for the period of 365 calendar days after the deadline for submission of proposals.
- Include the name, title, address and telephone number of one or more individuals who can respond to requests for additional information.
- Include the name, title, address and telephone number of one or more individuals who are authorized to sign a contract.

Part 2 – Pricing

For Components - Vendor must include the completed component bid sheet which includes shipping or can estimate ground delivery charges.

Part 3 – Relevant Experience and Client References.

A minimum of five clients with three of the clients from K-12 education should be listed as references, including client name, contact person, contact information, and description of services provided.

Limitations.

The Northern RI Collaborative reserves the unqualified right to waive defects in any proposal, to choose or accept or reject any or all proposals submitted in response to this RFP for any reason without explanation or justification, to select any other organization as the party whom it would be willing to enter into an agreement regardless of whether such party shall have submitted a proposal pursuant to this RFP at any time including the deletion, addition, modification or other changes hereto, and to make any decision in any manner as the Northern RI Collaborative may choose in its sole discretion in the determination of its own interests and irrespective of the position of any interested party that the Northern RI Collaborative determines is unreasonable, unfair, arbitrary, discriminatory or capricious.

The Northern RI Collaborative may consult references familiar with the Company's organization, regarding the Company's prior projects, management, financial resources, reputation or otherwise. Submission of a proposal in response to this RFP shall constitute permission for the Northern RI Collaborative to make such inquiries and authorization to third parties to respond thereto.

The Northern RI Collaborative makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely. The furnishing of such information by the Northern RI Collaborative shall not create, nor be deemed to create any obligation or liability upon it for any reason whatsoever and each organization by expressing its interest and submitting its proposals expressly agrees that it has not relied upon the foregoing information and that it shall not hold the Northern RI Collaborative liable or responsible therefore in any manner whatsoever.